1066 CHAPTER MEMBERS

Chapter Galleries and Photo Uploads

A plain-English, step-by-step guide to finding Chapter photos and sending your own photos to the photographer.

In a hurry?
Open Upload Your Photo → choose the year folder → choose an album → choose up to 20 photos → press Send to photographer. The photographer checks every submission before it appears in the gallery.

Before you start

Sign in to the members area first. Open **Members** → **Galleries**. On a phone, the site menu may be collapsed behind the menu icon; open it and choose **Members**, then **Galleries**.

The Gallery Guide button

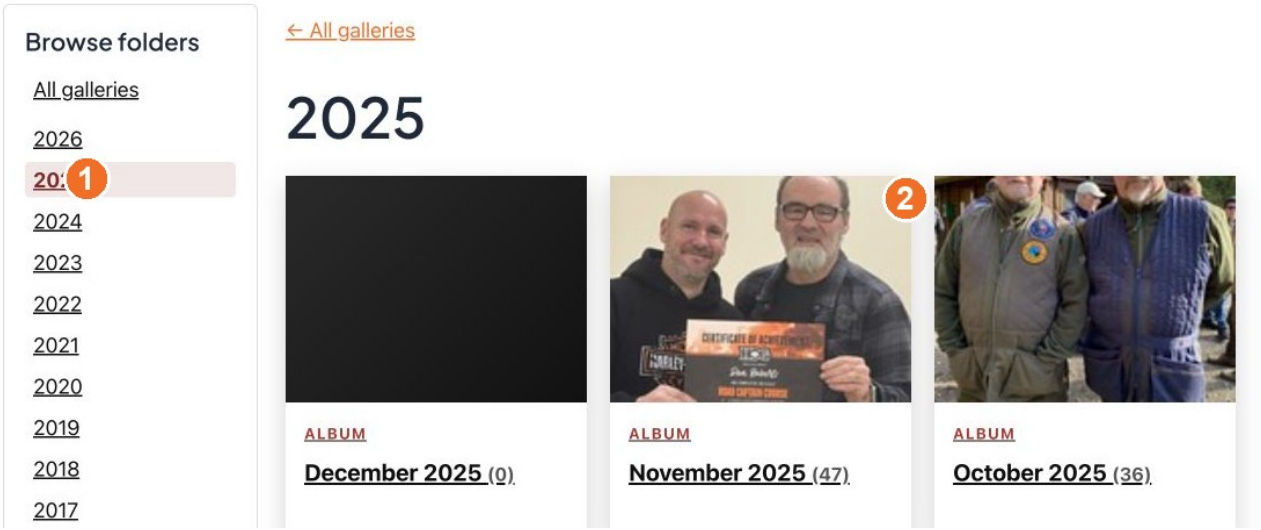
The orange **Gallery Guide** button near the top of the Galleries page opens this guide in a new browser tab. If you lose your place, return to the Galleries tab. The guide is also useful before you upload photos.

What you can do on the Galleries page

Browse folders and albums, open the Chapter videos page, upload photos for approval, or start a full-screen slideshow. The slideshow follows the page you are viewing: all available folders on the main page, one year inside a year folder, or one album inside an album.

1. Find and open an album

The Galleries page is the front door to the Chapter photo archive. Pick a year first, then open the album you want.



Real screenshot of the 2025 folder. The orange pointers show the selected year and several albums in that year. Album covers may take a moment to load.

1. **Choose the year folder.** Use the list on the left under **Browse folders**. Choose the year of your event.
2. **Open the album.** The page shows albums inside that year. Click the album cover or its title to see the photos.

Helpful buttons at the top

Button	What it does
View Videos	Opens the Chapter videos page.
Gallery Guide	Opens this PDF in a new browser tab.
Upload Your Photo	Opens the separate member upload form.
Play slideshow	Starts a full-screen slideshow for the page you are viewing.
Image display time	Choose how long each photo stays on screen.

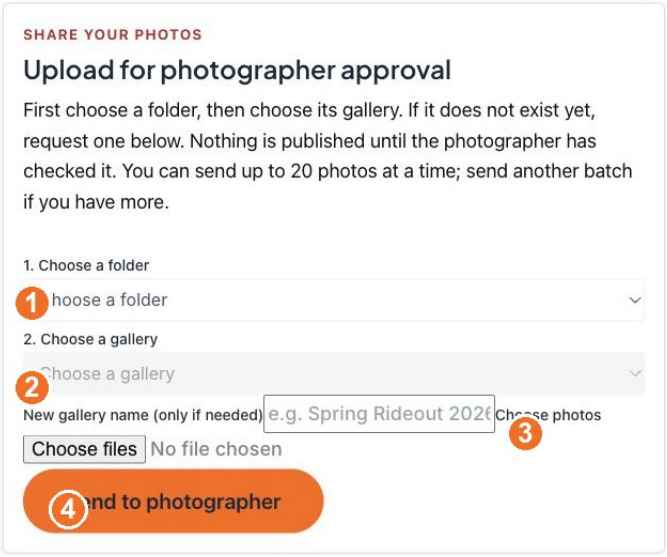
To go back: use **All galleries** or **Back to galleries**. If the album you need is missing, check that you opened the correct year first.

2. Upload your photos

The upload form is on its own page. You can send up to **20 photos at a time**. If you have more than 20, send one batch, then repeat the steps for the next batch.

Important: select the year folder first. The album list is filtered to that year. You can only choose albums marked for public viewing. If the right album is not listed, request a new gallery instead of choosing an unrelated album.

Follow the numbered pointers



1. **Choose a folder.** Select the year of the event.
2. **Choose a gallery.** Pick an album from that year. Only public albums are listed.
3. **Choose photos.** Select up to 20 photos from your device.
4. **Send to photographer.** Press the orange button and wait for the confirmation.

Need a new album? Type a clear name in **New gallery name (only if needed)** and the photographer will review the request. The form accepts photos only; use **View Videos** for video instructions.

3. After you send your photos

Your photos are sent to the photographer for review. They do not appear in the public gallery straight away.

What you will see

• The page confirms when the submission is received.
• **My recent uploads** shows your recent submissions and their status.
• The photographer checks each photo and approves it before it appears in the Chapter galleries.
• If you sent photos to the wrong album or the upload seems stuck, contact the photographer before re-sending everything.

Before pressing Send to photographer

[ ] I chose the correct year folder.
[ ] I chose the album for that event, or requested a new gallery.
[ ] I selected 20 photos or fewer.
[ ] I checked that these are the photos I meant to send.
[ ] I pressed **Send to photographer** and waited for confirmation.

Common problems

- **The album list is empty or wrong.** Go back to **Choose a folder**, select the correct year, then open the gallery list again.
- **I cannot see the album I need.** Check the year first. If it is still missing, request a new gallery with a clear name. Do not choose a different album just to continue.
- **The upload did not finish.** Check your internet connection and try again with a smaller batch. If it still fails, contact the photographer or website team and say which step failed.
- **I sent the wrong photo or chose the wrong album.** Contact the photographer so they can check the submission. Avoid sending duplicates into another album until you hear back.

Remember: choose the year first, then its album, then up to 20 photos. The photographer approves submissions before they appear in the member galleries.

Need help? Contact the Chapter photographer through the usual Chapter contact route. Include the event name, year and the step where you got stuck.